**Region 4AB Public Health Emergency Preparedness**

*Acton*

*Arlington*

*Ashland*

*Bedford*

*Belmont*

*Boxborough*

*Braintree*

*Brookline*

*Burlington*

*Cambridge*

*Canton*

*Carlisle*

*Chelsea*

*Cohasset*

*Concord*

*Dedham*

*Dover*

*Everett*

*Framingham*

*Hanover*

*Hingham*

*Holliston*

*Hopkinton*

*Hudson*

*Hull*

*Lexington*

*Lincoln*

*Littleton*

*Marlborough*

*Maynard*

*Medfield*

*Millis*

*Milton*

*Natick*

*Needham*

*Newton*

*Norfolk*

*Norwell*

*Norwood*

*Quincy*

*Revere*

*Scituate*

*Sharon*

*Sherborn*

*Somerville*

*Southborough*

*Stow*

*Sudbury*

*Walpole*

*Waltham*

*Watertown*

*Wayland*

*Wellesley*

*Weston*

*Westwood*

*Weymouth*

*Winchester*

*Winthrop*

*Woburn*

*Wrentham*

**Executive Committee Meeting Minutes**

February 25, 2021

11:00 AM – 12:30 PM

WebEx Video Conference Meeting

Emily Amico (Sudbury), Teresa Kett (Newton), Tim MacDonald (Needham), Casey Mellin (Lexington), Nancy Rihan-Porter (Cambridge), Wil Van Dinter (Watertown), Natasha Waden (Arlington), Doug Kress (Somerville), Katie Capobianco (EP Assistant), Jendy Dunlop (HMCC), Kari Sasportas (MRPC), Garrett Simonsen (Regional Planner) and Steven Mauzy (Regional Planner)

**Wil opened the meeting at 11:05 AM.**

**Approval of January 25, 2021, EC Meeting Minutes**

Wil made a motion, seconded by Tim to approve the January 25, 2021 meeting minutes – motion approved.

**Budget Modifications**

Jendy advised that DPH is reviewing the budget modifications and they will be submitted next week. Funds need to be spent by June 30, 2021. The majority of fuds is in travel and there is $25K in NACCHO. Only five people have signed up for the virtual conference. The registration cost is $480 per person.

Wil suggested that strengthening Public Health through the MRCs would be a good use of funds. Wil suggested creating positions under the 4B Coordinator similar to 4A as the 4B Coordinator, Mia, has been pushed to the max. Natasha commented that changes to the 4B positions should be looked at for next year. Jendy commented that a line item exists for Metro East support for $65K which includes the award to Arlington with at least $30K still remaining. Natasha felt that there was not enough time in this fiscal year to spend the remaining money.

Wil suggested moving $100K for additional purchases. Garrett commented that drive thru signage, to include design and print service, could be an option. Also, a COVID topic discussion AAR conference could be an option. Garrett will work with Steven on a project to design the signs and engage a printer. Garrett commented that it is hard to know design and production costs. Natasha suggested maybe five signs for each community.

Teresa made a motion, seconded by Tim to move $50K to the project to explore design and production cost of signage – motion approved.

Tim suggested maybe purchasing one or two Chrome Books or iPads for each community to use at clinics. Jendy advised that she is not sure if the state would approve this. She will check as long as there is a clear justification of need and use. Maybe each community would get a direct disbursement to purchase a Surface Pro or iPad.

Jendy suggested moving forward if everyone agreed to move money to a tablet line item for Prep Mod. There is approximately $57K to move and each community would roughly get two tablets. Jendy will send out a survey to the communities. Wil suggested that any leftover funds can be rolled over to supply lines for vests, regional supplies or digital timers. There was discussion to leave $5K in NACCHO so 10 people are able to attend virtually.

Wil made a motion, seconded by Tim to move $20K from NACCHO to a regional purchase of technology to support future COVID/flu clinics – motion approved.

Wil made a motion, seconded by Tim to move $107,158 left over funds to support signage, purchase of surface pros, and supplies of vests and digital timers – motion approved.

**New Business**

Tim advised that as the LSAC Representative he recommends that the EC recommend a non-concurrence vote on funding at the upcoming March 3, 2021 GC meeting. Tim said he feels very frustrated by the state vaccine decisions and voting to not concur will send a message that why spend these funds for vaccination and then pull it back from the local public health offices. Tim explained that even with a vote to not concur, as long as communities do their deliverables, they will receive their funding. Tim stated that Karen at DPH clarified that funding can occur as long as deliverables are completed, non-concurrence does not impact this.

Tim said he feels that this will reinforce that local public health is capable and funded and is now sitting idle and they are very frustrated. Wil agreed with the suggestion to recommend voting non-concurrence to the GC.

**Meeting adjourned at 12:25 PM.**