



## **General Committee Meeting**

*December 17, 2025*

*10:00 am to 12:00 pm*

*Zoom Meeting*

### **Attendance**

Matthew Dow & Susan Sama (Acton), Jessica Kerr (Arlington), Rajit Gupta (Ashland), Derrick Neal (Cambridge), Linda Fantasia (Carlisle), Melanie Dineen (Concord), Krista Costello, & Rana Wehbe (Everett), Bill Murphy (Framingham), Susan Sarni (Hingham), Scott Moles (Holliston), Shaun McAuliffe (Hopkinton), Alicia McCartin (Lexington), Francis Dagele (Littleton), Paige Ferriter (Marlborough), Casey Mellin (Maynard), John McVeigh (Millis), Caroline Kinsella (Milton), Jessica Cliff (Natick), Tim McDonald, Ginnie Chacon-Lopez & Julie McCarthy (Needham), Lisa Heyer (Newton), Abbie Atkins (Norwood), Jae Cho (Quincy), Sarah Lapin (Sherborn), Taylor West (Southborough), Katie Betts (Sudbury), Melissa Reniri (Walpole), Abbey Myers (Watertown), Jhana Wallace (Wellesley), Kelly Pawluczzonek (Weston), Jennifer Murphy (Winchester), Alyson Roche (Woburn), Eric Olsen, Michaela Bucca, Jackson Lieb, Lois Luniewicz, Paul Martin (MRC), Kerry Clark & Teri Clover (MRPC), Garrett Simonsen & Steven Mauzy (4AB PHEP)

### **Meeting Minutes**

- Kelly Pawluczzonek (Weston) opened the meeting at 10:02 am.

#### **I. Approval of September 27th GC Meeting Minutes**

- Matt (Acton) made a motion, seconded by Abbey (Watertown), to accept the meeting minutes – motion approved.

#### **II. HMCC Updates**

- Kerry (HMCC) presented the budget status, noting 23% of the budget has been spent, with plans to increase spending to 50% by calendar year-end. The executive committee approved shifting the remaining \$13,000 from the MHOA Conference line item to the NACCHO conference line item, keeping the conference budget under the \$46,000 maximum.

#### **III. MDPH Updates**

- Felicia (MDPH) discussed updates from the state, including a recent unannounced drill. In 4AB, 72% of participants responded (correctly), an increase from 59% in the first quarter. Felicia shared information about a respiratory virus dashboard and expired PPE available for training purposes. She also discussed the FIFA World Cup, which is coming to the Boston area this summer. Felicia noted that DPH has formed an interagency working group to plan for anticipated large crowds at matches involving Haiti, England, and Scotland.

#### **IV. Planner Updates**

- Garrett (PHEP) explained that communities need to update their 24/7 contacts in WebEOC and that timestamps will not update automatically. Please log in to WebEOC, open the contact as though you were going to edit it, and then save. 24/7 contacts must be updated every quarter.
- Steven (PHEP) reported that the list of travelers for the NACCHO conference has been finalized, and travelers will be registered and booked for travel by the end of the calendar year.
- Garrett and Steven offered support for customizing the All-Hazards Public Health Emergency Response Framework template, which communities need to return by January 5th for the January 15th exercise.

#### **V. MRC Updates**

- Eric (MRC) provided updates on the new MA Responds and units' transition to a new software. Eric also announced that a new coordinator for MetroEast would be hired soon.
- Jackson (NC-8) discussed ongoing efforts to provide diverse training options for volunteers. Paul (MetroWest) continues to make headway with faith-based communities, Lois (Central Middlesex) has been updating her unit's SOP for review with the unit's advisory board. Michaela (Middlefolk) ran a Stop the Bleed training last week. Eric closed the MRC updates with a call for greater participation in advisory boards.

#### **VI. New Business**

- No new business.

#### **VII. Vote and Adjourn**

- Melissa (Walpole) motioned to adjourn; Jhana (Wallesley) seconded that motion. Motions to approve the minutes and to adjourn passed. The meeting adjourned at 10:48 am.