



## **General Committee Meeting**

*April 29, 2026*

*10:00 am to 12:00 pm*

*Zoom Meeting*

### **Attendance**

Matthew Dow & Susan Sama (Acton), Jessica Kerr (Arlington), Rajit Gupta (Ashland), Heidi Porter (Bedford), John Kleschinsky & Sara Schaffer (Brookline), Nancy Porter (Cambridge), Flor Amaya (Chelsea), Katie Stanislawzyk (Concord), Sam Menard (Dedham), Gael Varsa (Dover), Rana Wehbe (Everett), Robin Williams (Framingham), Simone Carter (Hopkinton), Lauren Antonelli (Hudson), Alicia McCartin (Lexington), Francis Dagele (Littleton), Paige Ferriter (Marlborough), John McVeigh (Millis), Caroline Kinsella (Milton), Jessica Cliff (Natick), Julie McCarthy & Kristin Scoble (Needham), Abbie Atkins (Norwood), Adrienne Maguire (Revere), Sarah Lapin (Sherborn), Taylor West (Southborough), Mike Delfino (Waltham), Jacob Preble (Watertown), Moira Carter (Wayland), Jhana Wallace (Wellesley), Kelly Pawluczzonek (Weston), Alyson Roche (Woburn), Eric Olsen, Michaela Bucca, Jackson Lieb, Paul Martin (MRC), Kerry Clark, Teri Clover (MRPC), Garrett Simonsen & Steven Mauzy (4AB PHEP)

### **Meeting Minutes**

- Kelly Pawluczzonek (Weston) opened the meeting at 10:03 am.

#### **I. Approval of March 25th Joint EC GC Meeting Minutes**

- Adrienne (Revere) made a motion, seconded by Mike (Waltham), to accept the meeting minutes – motion approved.

#### **II. HMCC Updates**

- Kerry (HMCC) provided an update on the HMCC budget, reporting that approximately 70% of the budget had been spent. He noted that some funds could be reallocated from overestimated fringe benefits and unused conference budgets. Kerry also mentioned plans to purchase OWL Meeting devices for virtual meetings and discussed the development of the initial budget for the next period, which is due the following week. The conversation ended with a brief update on the Boston Marathon, where Eric and Terry represented Region 4AB at the Emergency Operations Center and Medical Information Center, respectively.
- Kerry announced an upcoming annual emergency notification system test, with DPH approval received and contacts being updated in the system.

#### **III. MDPH Updates**

- Felicia provided updates on recent activities, including the successful marathon event and submission of Public Health Emergency Preparedness Grant and Hospital

Preparedness Program applications. She also discussed DPH's involvement in planning for the upcoming FIFA events, including exercises and standby notices for staff. Felicia mentioned that the last quarter WebEOC drill will focus on updating emergency dispensing site locations, with password resets allowed during this period.

#### **IV. Planner Updates**

- The team discussed upcoming plans for a CERC workshop scheduled for May 7th, which will focus on Crisis and Emergency Risk Communication (CERC) planning and include activities on mis- and disinformation management.
- Garrett (PHEP) reported a successful Quarter 3 WebEOC drill with an 81.7% response rate from communities, and noted that Quarter 4 will only require updating EDS information rather than 24-7 contacts.
- Garrett presented the proposed approach for Budget Period 3 priority areas, outlining three main focus areas: updating the Public Health Emergency Response Framework, conducting training on environmental health and disaster debris, and holding an exercise on the local CERC template. The team discussed key deliverable dates, with most due in the third and fourth quarters of 2027. Nancy (Cambridge) made a motion to accept the proposed approach, which was seconded by Taylor (Southborough). Kelly (Chair) inquired about the involvement of MRC in volunteer and sheltering efforts, to which Garrett confirmed they would be included to the extent possible.
- Nancy (Cambridge) made a motion to approve the priority areas, Taylor (Southborough) seconded the motion.

#### **V. MRC Updates**

- The MRC coordinators provided updates on their activities and upcoming events. Eric announced that six shelter-related activities are planned for May and introduced Luca Miller as the new Coordinator for MetroEast, replacing Jackson who had been covering multiple units. Various MRC units reported on their recent activities, including support for the Boston Marathon evacuation site, drug take-back day events, and upcoming deployments for events like the Framingham fireworks and Marlborough fan zone. The coordinators discussed ongoing efforts to implement new training cadences and standardized tiers for volunteer training across the region.

#### **VI. New Business**

- No new business.

#### **VII. Vote and Adjourn**

- Matt (Acton) motioned to adjourn; Alicia (Lexington) seconded that motion. Motions to approve the minutes and to adjourn passed. The meeting adjourned at 10:59 am.